



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, October 7, 2019 in the Neil Shapiro Center for Performing Arts, Winthrop High School, 400 Main Street, Winthrop, MA. The Vice-Chair called the meeting to order at 6:00pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Perrin, Mr. Capobianco

Mr. Vecchia was not present

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Patricia Hames, Executive Secretary to the Superintendent of Schools

Susan Eccles, Office Manager

PLEDGE OF ALLEGIANCE

Ms. Powell led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

- Steven Gear, Winthrop Youth Hockey, came before committee to ask for consideration of allowing flyers for Winthrop Youth Hockey to be sent home in student's backpacks. The Policy Sub-committee will schedule a meeting soon to review the Advertising in Schools Policy.

GENERAL INFORMATION & RECOMMENDATIONS

MINUTES

Mr. Perrin made a Motion to approve the Minutes of September 23, 2019. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Martucci made a Motion to approve Warrant SVW20-6 in the amount of \$247,524.95. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Ms. Powell made a Motion approve Payroll Warrant SPW20-04 in the amount of \$213,353.62. Mr. Fabiano seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-abstain, Mr. Capobianco-yes. The Motion passes with two abstentions.

Mr. Martucci made a Motion to approve the WMS budget transfer in the amount of \$5,000.00 and the ATC budget transfer in the amount of \$16,000.00. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

BUILDINGS & GROUNDS

The following requests were before the committee for approval: Medical Reserves Corps., Pet First Aid and WMS PTC Club, PTC Meetings.

Mr. Fabiano made a Motion to approve the buildings & grounds requests as presented. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

GENERAL REPORTS

Superintendent Evaluation Sub-committee

Mr. Martucci received all seven evaluations from each member of the school committee. Based on all evaluations, Superintendent Howard received an exemplary evaluation. A copy of the Superintendent's evaluation will be on file in the Superintendent's office.

Mr. Fabiano made a Motion to approve the Superintendent Evaluation. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Superintendent's Report

Superintendent Howard provided the committee with the following in her report:

- Arthur T. Cummings- the fence is in to begin to remove the structure. We will be removing and disposing of the current equipment. A meeting with UltiPlay is scheduled for October 11th regarding the surface and more planning. A team meeting is scheduled for October 12th regarding next steps and roles
- The hot water tank at the ATC has seen its lifespan. Both heaters are original to the building and we are seeking quotes to replace at least one.
- Building Safety reports are being worked on, magnets for doors have come in, signage has all been completed. New Cameras have been installed at the William P. Gorman Fort Banks School.
- Retrofit will help us with right sizing with what we need to do to move forward. They interviewed Gio before he left, and they interviewed Petro. We are working with them on a long-term plan for IT support moving forward. We are short staffed with people on the ground.
- MCAS scores will be released to parents this week. Teachers and Administration are working diligently to review the scores and cross reference the goals for the school year. Adjustments will be made as identified.
- There was concern regarding CPR and safety. A child in another district choked during lunch time at school and the child passed away. CPR training involves the Heimlich maneuver. Our district has several staff CPR certified: 12 at the Fort, 10 at Cummings, 9 at MS and 17 at HS. Each school also has a nurse certified. There is signage in our cafeterias, however we are going to put signs up on the classrooms as well. Nurse Benson is going to order cards for the classrooms. Rose Mazzuchelli is going to train our lunch staff. It is mandatory of every coach to be CPR trained. Matt Serino trains them a couple of times a year.
- Professional Development – ALICE drills have been completed. Threat Assessment by Riverside Trauma Assessment will be held on November 5th. The Sandy Hook Promise Foundation will be conducting a suicide awareness program "Start with Hello", on November 14th for grades 6-12.

PERSONNEL

The following resignations have been submitted: Steven Vieira, E.S.P.

Joyce English, Grade 2 teacher, is retiring at the end of the school year.

The following positions have been posted: E.S.P. Job Coach and E.S.P. (ABA training preferred).

UNFINISHED BUSINESS

None

PUBLIC COMMENT

None

PUBLIC RELATIONS

- Mr. Capobianco announced the Senate passed the Student Opportunity Act.
- Ms. Powell recognized and congratulated the WMS Track Team.

ADJOURNMENT

At 6:50pm, Mr. Martucci made a Motion to adjourn. Mr. Perrin seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of September 23, 2019
- Warrant SVW20-6 in the amount of \$247,524.95
- Payroll Warrant SPW20-4 in the amount of \$213,353.62
- WMS Budget Transfer in the amount of \$5,000.00
- ATC Budget Transfer in the amount of \$16,000.00
- Expenditure Report
- Buildings & Grounds Request
- Resignation Letter
- Retirement Letter
- Postings
- Calendar of Events/Flyers/Public Relations

The above non-confidential documents can be found in the Superintendent's office, upon request.